



BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

BRUCE PANILAITIS, PH.D., CHAIRMAN
MARK S. KRATMAN, VICE CHAIRMAN
ANNE MARIE STRONACH, CLERK
DAVID H. GAY
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MEETING MINUTES
MAY 17, 2016

Mr. Panilaitis opened the meeting for regular session at 5:30 p.m. Attendees were Bruce Panilaitis, Mark Kratman, Anne Marie Stronach, Todd Johnson, and Richard Montuori. David Gay was not present.

Interviews for Zoning By-Law Committee

The Chair opened the public session at 5:30 p.m. to interview residents who submitted Citizen Activity Forms to volunteer for Board(s) / Committee(s) Scheduled interviews: Karin Theodoros for Zoning By-Law and Conservation Committee; Leonard Dunn for Zoning By-Law, George Ferdinand withdrew his name for Zoning By-Law; Edward Johnson for the Zoning By-Law Committee. The meeting took a brief recess at 6:50 p.m. and then public session continued at 7:01 p.m.

Verizon Hearing to Install Centralized Radio Access Network

Present was Joseph Lanzetta was present for this discussion. The Chair read the notice into the record stating the hearing is on the application of Cellco Partnership d/b/a Verizon Wireless to attach on existing poles MECO 1, MECO 11, MECO 154, and MECO 198-1 on Main Street, pole MECO 24 on Clark Road, pole MECO 103 on North Street and International Drive, pole MECO 62-1 on Shawsheen Street for a Centralized Radio Access Network –antenna, radio unit, meter, 30A disc., coax cable and guard, ground rod, power, fiber and fixtures. The purpose of these applications is to increase the wireless capacity and fill exiting coverage gaps.

Mr. Lanzetta explained the heavy traffic is draining the wireless signal at the on and off ramps traffic signals. The applicant has been before planning board and applied for a special permit. The special permit was granted. This is centralized radio access will be attached to the pole at the municipal right of way. This is new technology in the country and in Massachusetts.

The new radio access will only benefit Verizon customers; this is not a co-locator scenario. Others have been installed in other parts of the state; many are pending applications in the Merrimack Valley. There is one installed in Amesbury.

Mr. Johnson asked if insurance or bonds are needed. Mr. Lanzetta replied the applicant is in full compliance according to regulations of the town.

Lease privileges were also discussed as each utility pole has two owners; those owners (companies) would issue a license, not a lease to increase infrastructure. Towers are being phased out and are not part of long term future plans to enhance the current coverage infrastructure.

Mrs. Stronach noted she would not vote on this item tonight as Verizon is not negotiating with their workers at this time.

Mr. Kratman was concerned there will be more than one piece of equipment on the poles and that this could create a problem of overloading the poles. Mr. Lanzetta explained that co-location is for cell tower configuration and is not designed for poles currently.

The radio access networks will off load existing traffic of 34,000 vehicles a day (an estimate according to Mass DOT). The radio access networks will compliment the macro sites. Right now the Verizon network is exceeding capacity. Residents are not getting full service as they should. The capacity could also create problems for the Emergency 911 and other vital networking resources.

Co-location could be possible, but antennas would have to be stacked. Extensions on poles are approximately 2 feet and there would be no issue with weight.

The Selectmen asked what agreements were put in place for the installation of the antenna equipment; for instance what would a co-owner pay the pole owner? Mr. Lanzetta noted these poles are privately owned so paying both the owner and public utilities would be paid.

Mr. Panilaitis wanted to be sure the agreements are initiated correctly regarding fees, etc. and whether the pole owners are paying the town. It was explained that the poles presented are not a municipally owned.

The hearing was opened to public comment, and no residents came forward to speak on this matter.

Mr. Johnson made note that he personally is not a Verizon customer but has heard many times that service is impacted in Tewksbury. While questions have been raised tonight and warrant further exploration, this should not the petitions as presented.

MOTION: Mr. Johnson made the motion to approve all petitions to install centralized radio access networks on the poles described as Pole #1, Pole #11, Pole #154, Pole #198-1 on Main Street; Pole #24 on Clark Road, Pole #103 on North Street/International Drive; and Pole 62-1 on Shawsheen Street Mr. Panilaitis seconded, and the motion passed with a vote of 2-1-1; Mr. Kratman opposed and Mrs. Stronach not voting.

Mr. Panilaitis made the motion to reconsider, as Mrs. Stronach misunderstood her action by not voting; and the vote was unanimous to reconsider the previous motion.

Mr. Johnson made the motion to approve all petitions to install centralized radio access networks on the poles described as Pole #1, Pole #11, Pole #154, Pole #198-1 on Main Street; Pole #24 on Clark Road, Pole #103 on North Street/International Drive; and Pole 62-1 on Shawsheen Street Mr. Panilaitis seconded, and the motion failed with a vote of 2-2; Mr. Kratman and Mrs. Stronach opposed.

Mr. Kratman made the motion to table the vote until the next meeting of June 7, 2016 at 7:00 p.m. pending more information to be provided to the Selectmen; Mrs. Stronach seconded and the motion passed unanimously.

Mr. Lanzetta asked for clarification on what the Selectmen would like more information on. Mr. Kratman requested further information on installation and use with regard to co-locations and more information on shared use. His concern will be multiple radio access networks installed at multiple poles. Mr. Lanzetta

noted with regard to co-location he cannot speak to any other carrier than Verizon. Mr. Montuori will draft a letter on behalf of the Selectmen with specific information needed for the next meeting.

Residents

The Chair called for residents to come before the Selectmen. There were no residents in the audience who came forward to speak on any topics.

New Business

TJ Callahan's—request special entertainment hours

Cararyan Corporation d/b/a TJ Callahan's Pub is requesting an extension of their entertainment license to begin at 2 p.m. for fundraiser. Their current license begins at 8:00 p.m. The Selectmen noted these requests have been approved in the past without complaint of any abutters. This is a long standing practice of this establishment and they have a strong track record with their abutters.

MOTION: Mr. Johnson made the motion to approve the request to extend the entertainment license of Cararyan Corporation d/b/a TJ Callahan's Pub on June 4, 2016 to begin at 2:00 p.m.; Mr. Kratman seconded and the motion passed unanimously.

Zoning By Law Committee Appointments

MOTION: Mrs. Stronach made the motion to table appointments to Zoning By Law Committee to a future meeting; Mr. Kratman seconded and the motion passed unanimously.

Mr. Johnson noted it is the intention of the Selectmen, by tabling this vote, for the interview process to continue in order to have full participation by the residents and give the opportunity for more applications to be received.

Formation of Elementary School Building Committee

The formation of an Elementary School Building Committee was announced. A vote was needed on the establishment of the committee to submit to the Massachusetts School Building Association (MSBA).

MOTION: Mr. Johnson made the motion to establish the Elementary School Building Committee which shall be appointed by the Board of Selectmen; Mrs. Stronach seconded and the motion passed unanimously.

Formation of Visioning Committee

Town wide visioning process, an outline for mission statement, and team composition has been shared with the Selectmen. The committee will consist of 7 members, all community representatives, to provide a shared vision. The goal is to create a community decision. The team will seek a consultant to assist with the process. The Selectmen support this plan to have a true community based committee with the idea this vision should be truly be represented by the residents.

MOTION: Mr. Johnson made the motion to approve the formation of the Town Visioning Committee as presented by the Town Manager; Mr. Kratman seconded and the motion passed unanimously.

FERC Letter

The Tennessee Pipeline Project is on hold. A letter is in the drafting process of to FERC to dismiss and deny Kinder Morgan's application immediately and put an end to the limbo the project is in. Tewksbury is a participating municipality in this action and unless any opposition from the Selectmen, the Chair will sign on behalf of the town. No action was taken by the Selectmen, and there were no objections.

Town Manager

GIS Revolving Fund

The fund will be established as of July 1st will allow increased threshold as long as approved. Town Meeting approved a \$50,000 increase and will likely spend \$25K now for permitting and software; not sure will get to \$50K but will exceed \$25K.

MOTION: **Mrs. Stronach made the motion to increase the expenditure cap by \$50,000 pending the Finance Committee approval; Mr. Kratman seconded and the motion passed unanimously.**

Post Town Meeting Plan

The following actions have been taken:

- In process of posting new positions Facilities Manager, Assistant DPW Superintendent
- Relocated funds as described in Article 8 starting to move funds; sidewalk master plan—need to establish funding and a plan. Want to use grants funding to start this process, will also advertise Senior Tax Program
- Maintenance for Vehicles completed
- Building maintenance has begun
- Patio behind Recreation Center plans to fix have begun
- Lights fixed at Memorial Field and basketball court
- \$160K for snow and ice, not spent \$15-20K DPW will use this to purchase salt
- Architect examined police station roof; will also research if entire roof needs replacement
- Hydrant program begun
- Strong Water Brook engineering begun
- Vac truck going in for repair immediately
- Generators installation at sewer pump stations in progress
- Wamesit Park contractor has begun signage and work should begin soon
- Ella Fleming contracts signed for roofing, siding, windows and other improvements
- Personnel bylaw committee to work with PRBB to create a handbook; aiming to have book drafted by June 30
- Livingston Street deed authorization some speakers made assumption the deed has been recorded and the Town Manager publicly stated the deed is not being recorded

Mr. Montuori participated in a conference call with Mr. Sadwick and the General Counsel for Group One regarding the Pike House. The process has started to demolish the house. Two bids are secured. August 3 is the demolition date. Next discussion is what can be salvaged of historic value. Mr. Montuori reminded the public that Group One was very generous to the Town for a long time while town hall was being renovated.

Pulte Homes—Andover Sewer Connection Agreement

This agreement is on the location of the former monastery on River Road. There are currently 200 units for senior housing over age 62; and 9 units for students. At current count, there are a total of 347

bedrooms which helps to determine how much sewerage is needed. The town has presented a proposal at costs per sewer regulations \$3000 per unit for sewer for a total of \$627,000; estimated water at 34,000 gallon per year at \$11 per gallon totaling \$374,000 for water. Connection needs to be reestablished to the system. A light traffic study will be conducted and engineered for \$150,000 so that the town's designs are ready to have better chance of approval. A grinder pump will need to be installed for \$50,000. A total cost of \$1.6M will be needed to connect to system; in addition to annual cost. Payments will be made over a period of two years. The full agreement will be presented at next meeting and will need Selectmen authorization for the Town Manager to sign.

Outstanding Minutes: April 5, 2016 (regular session); April 8, 2016 (regular session); May 4 (regular & executive session)

MOTION: Mrs. Stronach made the motion to approve the minutes of April 5, 2016 (regular session); April 8, 2016 (regular session); April 25, 2016 (regular session); May 4 (regular session); Mr. Kratman seconded and the motion passed unanimously.

Also noted was no executive session was held on May 4, 2016.

Board Member Reports

Mark Kratman

- Attended Capital Investment Plan (CIP) meeting on May 11th and presented letter of requisition for Route 38 Project and intersections at South and Salem; thanks to Mr. Sadwick for his support on this
- Beautification Day was held on May 14 with over 100 residents in participation, 120 bags total were collected along with hubcaps, bottles and cans
- Memorial Day parade will be held on May 30th at 2:00 p.m.

Todd Johnson

- Last Saturday was a very busy day; as along with the Beautification Day the community supported the Annual Letter Carriers food drive and collected 10,300 pounds of food for the Tewksbury Food Pantry. Mr. Johnson thanked the letter carriers for volunteering to haul food, the efforts of the residents to buy canned goods and leave it out and volunteers who sorted and stacked at the pantry.

Anne Marie Stronach

- Thanked Mark Kratman for participating on the CIP initiatives and beginning communication from statehouse and town
- Good participation from residents on cleanup day and food pantry, thanks to all
- Good turnout at town meeting applauded all for coming out
- June 3 TMHS graduation and June 7 Shawsheen Tech graduation; congrats to all

David Gay

- Not in attendance, no report

Bruce Panilaitis

- Town Center Master Plan Committee meeting tomorrow night at 7:30 p.m. starting process of expanding final master plan
- Economic Development Committee meeting to be held on May 25 at 7:30 p.m.
- Interviews for Zoning Bylaw Committee; this is a new committee formed and it has allot of room for residents to participate
- Town Meeting had many resident voices heard and now need those residents to step up and do the work

The next regular scheduled Selectmen's meeting will be held on June 7, 2016 at 7:00 p.m.

Adjournment

MOTION: Mrs. Stronach made the motion to adjourn; Mr. Kratman seconded, and the vote was unanimous at 8:56 p.m.

Approved by the Board of Selectmen on June 21, 2016